



# DAMODAR VALLEY CORPORATION

दामोदर घाटी निगम

(ESTABLISHED BY THE ACT XIV OF 1948)

DVC, HEAD QUARTER

DVC Towers, V.I.P. Road, Kol-54

डीवीसी टावर्स, वी.आइ.पी. रोड, कोलकाता - ७०००५४

Website: <http://www.dvc.gov.in>

FAX : (033) 2355-2936

Phone : (033) 2355-2936

## NOTICE INVITING TENDER

(Limited Tender Enquiry with Online Reverse Auction)

**Tender No. DVC/Tender/Head Quarter/OS & U/CMM/Works and Service/00036 Dated**

**Last Date of submission(uploading) of Bid Documents : 06/11/2024 (upto 1100 Hrs. )**

**Date of Opening of Techno-Commercial Offer : 07/11/2024 at 1130 Hrs.**

Sealed tenders in duplicate for Single Stage-Two Envelope-Two Part tendering are invited by CMM, Kolkata, Damodar Valley Corporation, for Engagement of Valuer for valuation of store materials / inventories kept at the stores / go-downs of decommissioned & sold out thermal power plants of DVC viz. CTSP Units#1-6, BTSP-B Units#1-3 & DTSP Units#1-4. for the under mentioned job as per description of work, scope of work, terms and conditions as detail below.

Sealed Envelope containing tenders duly filled in should invariably be superscribed with Tender No. DVC/Tender/Head Quarter/OS & U/CMM/Works and Service/00036 Dated for Engagement of Valuer for valuation of store materials / inventories kept at the stores / go-downs of decommissioned & sold out thermal power plants of DVC viz. CTSP Units#1-6, BTSP-B Units#1-3 & DTSP Units#1-4. due on 06/11/2024.

The Corporation will not accept any liability for delay in receipt or non-delivery of Tender Forms despatched by post or through courier.

Tenders, will be received by the office of the CHIEF MATERIALS MANAGER, DVC, HEAD QUARTER upto 1100 Hrs. on 06/11/2024 and the same will be opened in presence of representative of participating vendors on 07/11/2024 at 1130 Hrs. If the Opening day is declared a holiday by DVC/any unforeseen situation arrives (local Strike/Bandh etc.), then these activities will be taken up on the next working day at the same time schedule. Tenders received in the office of the CHIEF MATERIALS MANAGER after scheduled time and date fixed for the purpose will not be considered at all and DVC authorities will not take any responsibility to accept any tender which are received in his office late due to postal delay. When tenders are intended to be submitted to the tender inviting authority by messenger/courier/speed post, these should be submitted to the designated officer and thereafter it is to be kept in the designated place in the office of the tender inviting authority. The names and designation of at least two officers specially assigned for this purpose are :-

SL. NO.	EMPLOYEE NAME	DESIGNATION	ADDRESS	EMAIL-ID
1.	Ravi Kumar	SENIOR MANAGER-CMM	DVC, HEAD QUARTER	ravikumar@dvc.gov.in
2.	SANTOSH KUMAR	SDE-CMM	DVC, HEAD QUARTER	santosh.kumar@dvc.gov.in

Nobody in the office of the CHIEF MATERIALS MANAGER other than those mentioned here is authorised to receive any tender delivered by hand.

Offers should invariably be kept open for acceptance for 120 days from the date of opening of the tenders.

**DESCRIPTION OF WORKS :** Engagement of Valuer for valuation of store materials / inventories kept at the stores / go-downs of decommissioned & sold out thermal power plants of DVC viz. CTPS Units#1-6, BTPS-B Units#1-3 & DTPS Units#1-4.

Tenders for Single Stage-Two Envelope-Two Part tendering through e-tendering process are invited by CMM,Kolkata, Damodar Valley Corporation, for Engagement of Valuer for valuation of store materials / inventories kept at the stores / go-downs of decommissioned & sold out thermal power plants of DVC viz. CTPS Units#1-6, BTPS-B Units#1-3 & DTPS Units#1-4. for the under mentioned job as per description of work ,scope of work ,terms and condition as detailed below.

Bidders must positively complete online e-tendering procedure at <https://etenders.gov.in/eprocure/app>.

All Tenderers would be bound by the terms and conditions as detailed in tender specifications by the DVC and GCC available in [https://www.dvc.gov.in/cms-web/general\\_conditions\\_Contract](https://www.dvc.gov.in/cms-web/general_conditions_Contract)

The subject NIT has been hoisted in e- procurement portal "<https://etenders.gov.in/eprocure/app>" You may visit website for detail of the NIT & its tender documents and also may participate in the tender through e- procurement i.e. on line submission of offer .Further to that you are requested to please register your firm for e-procurement if not registered till date.You may contact for the above through e-mail to DVC.

Offers should invariably be kept open for acceptance for **120 Days** from the date of opening of the tenders.

**All tenderers would be bound by the terms and conditions as detailed in tender specifications of the DVC. DVC reserves the right not to accept the lowest rate quoted by tenderer and reject any or all the tenders and to split up and award the work to more than one tenderer without assigning any reason thereof if considered necessary.**

**Tenderer's authorized representative may be present at the time of opening. However, in unforeseen circumstances or due to administrative reasons, if the bid is not opened on due date, the same will be opened on next working day at same time without any further information. However, if required the date of opening will be extended further and the intimation for the same will be given on-line. DVC reserves the right to cancel any quotation in part or full and to reduce or increase the quantity of supply and to split up & award to one or more tenderer, without assigning any reason thereof**

## **E-TENDERING**

**1.1.** This tender is being processed through e-procurement system. The bid documents are to be downloaded, filled in and submitted through e-procurement system of DVC at <https://etenders.gov.in/eprocure/app>.

However for any future correspondences with DVC (such as responses towards techno-commercial bid clarifications etc), tenderers have to send their reply only to email address as mentioned in NIT & DVC will make correspondences with the tenderer through their respective e-mail addresses. Changes of e-mail address of any bidder, if any, must be intimated on priority basis to DVC in writing with proper reasons thereof.

For any queries regarding all sorts of application of e-Procurement system while acquiring digital signature, registration, downloading & uploading of tender documents, activation of user ID & password, Sk Nawajesh Rahman , e-mail ID rnawajesh@gmail.com- Contact No. 9831683690 / Miss Armistha Kangsa Banik, e-mail: armistha.banik1989@gmail.com (Mob:8240124812) may please be contacted.

### **1.2 DIGITAL SIGNATURE:**

A Valid Digital Signature Certificate (DSC) (class III with Signing & Encryption Certificate) is mandatory to participate for e- tendering system under CPPP portal. The e-token should have both signing and encryption certificate for securing the e-tender data for participating in e- tendering system. The certificate may be obtained from any of the authorised agencies of CCA (Controller of Certifying Authorities)] on Bidder's own cost.

The instructions given below are meant to assist the bidders in registering on the CPP Portal

a) Bidders are required to register in the Government e-procurement portal, obtain `Login ID` & `Password` and go through the instructions available in the Home page after log in to the CPP Portal (URL: <https://etenders.gov.in/eprocure/app>), by clicking on the link `Online bidder Enrolment` on the CPP Portal which is free of

charge.

b) As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.

c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate issued by any Certifying Authority recognized by CCA India with their profile.

e) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

f) The Bidder intending to participate in the bid is required to register in the e-tenders portal using his/her Login ID and attach his/her valid Digital Signature Certificate (DSC) to his/her unique Login ID. He/She have to submit the relevant information as asked for about the firm/contractor. The bidders, who submit their bids for this tender after digitally signing using their Digital Signature Certificate (DSC), accept that they have clearly understood and agreed the terms and conditions including all the Forms/Annexure of this tender.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/e procure/app>

For clarification about e-tendering procedures, downloading & Uploading and further details / elaboration, the bidders are advised to contact the following FMP Support Persons, representatives of M/s. National Informatics Centre Services Incorporated (NICSI), available in Help Desk at DVC Towers, C&M Department, 3rd Floor, Kolkata-54, West Bengal, India during the office hours.

(i) Sk Nawajesh Rahman , e-mail ID rnawajesh@gmail.com- Contact No. 9831683690

(ii) Miss Armistha Kangsa Banik, e-mail: armistha.banik1989@gmail.com (Mob: 8240124812).

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C R BASUNIA  
DEPUTY CHIEF ENGINEER-C&M  
For & on behalf of Damodar Valley Corporation

## WORK DETAILS

Sr. No.	Task Code	Description of Work	Frequency/ Quantity	UOM	Completion Period
1	Valuation of Store items / Inventories	Engagement of Valuer for valuation of store materials / inventories kept at the stores / go-downs of decommissioned & sold out thermal power plants of DVC viz. CTPS Units#1-6, BTPS-B Units#1-3 & DTPS Units#1-4.	1.0000	LOT	45

Orders placed by the Corporation are subject to the Techno-Commercial Terms & Conditions as follows and also will be guided by enclosed GCC. However if any Terms and Conditions mentioned in Techno-Commercial Terms & Conditions are in contradiction to that of GCC, then the former should prevail.

**TECHNO-COMMERCIAL TERMS AND CONDITIONS**

- 1.0 **PRICE BASIS**  
Rate shall remain FIRM throughout the contract period.
- 2.0 **PRICE BID DISCLOSURE**  
If any price component related to subject NIT in full or in part is exposed and found with its techno-commercial offers, the offer shall out rightly be rejected and will not be considered further.
- 3.0 **BID EVALUATION PROCEDURE**  
Bid evaluation will be done on Summery Wise L1 basis.
- 4.0 **PAYMENT TERMS FOR WORKS**

Payment Terms Description	Task Description
Payment of 95% of the contract price will be made to the valuer against RA bills after submission of the Draft Valuation Report of all three stations and thereafter its subsequent approval/acceptance by DVC.	For All Tasks
Balance 5% of the contract price will be made to the valuer against RA bills after submission of the Final Valuation Report of all three stations and also completion of all contractual obligation of the contract by the valuer.	For All Tasks

- 5.0 **PERIOD OF CONTRACT**  
60 days from the date of commencement of work.
- 6.0 **FORCE MAJEURE**  
It will be guided as per Clause No. 16 of GCC.
- 7.0 **LIMITATIONS OF LIABILITY:**  
Except in cases of Criminal Negligence or wilful misconduct,  
(i) The Contractor and The Employer shall not be liable to the Other Party for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or Interest costs, provided that this exclusion shall not apply to any obligation of the Contractor to pay liquidated damages to the Employer  
AND  
(ii) The aggregate liability of the Contractor to the Employer, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the Contractor to indemnify the Employer with respect to patent infringement, copy right, workman compensation.
- 8.0 **BID OPENING & BID EVALUATION:**  
DVC will open the Envelope1 online first only. After evaluation of all the documents in Envelope1 (i.e. scan copies of Letter of Bid, Affidavit, Notarized Power of Attorney & Scanned Copies of all required documents to be furnished as mentioned in NIT, DVC will notify to all the techno commercial compliance Bidders through website, the date & time for opening of the Envelope2 (Price Bid). After opening of Envelope2 (Price Bid), the L1 bidder shall be required to produce (on any working day within 10 days from the date of issuance of notification) all the documents (original / self authenticated and attested by Public Notary) in respect of Envelope 1 as mentioned in the NIT i.e. Original hard copies of Letter of Bid, Power of Attorney, Bank Certificate & a cancelled cheque as per Annexure-E, Affidavit etc. within the same time frame. Notwithstanding anything stated above, the owner reserves the right to request for any additional information. DVC reserves the right to reject any or all bids or cancel/ withdraw the Invitation for bids without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
- 9.0 **BID PRICES:**  
Bidders shall quote for the entire job such that the total bid price covers all the Contractor's obligations mentioned in the scope of work or to be reasonably inferred from the bidding documents. Bidders are required to quote the price for the commercial, contractual and technical obligations outlined in the bidding documents. No deviation is allowed for the instant tender. Bidders shall give the prices in the manner and detail called for in the Price Schedules. Bidders have to provide the related HSN / SAC Code whenever asked by DVC.
- 10.0 **DOCUMENTS COMPRISING OF THE BID & BIDDING PROCEDURE:**  
Two envelope bidding procedure shall be followed as under: Envelope1 Online Submission: Techno commercial parameter sheet (Annexure-A) along with scanned copy of following:  
(i) Letter of Bid  
(ii) Affidavit

- (iii) Notarized Power of Attorney
- (iv) Details of Banker for making payment through RTGS/NEFT (as per Annexure- E)
- (v) No. relation certificate
- (vi) GST Registration Certificate.
- (vii) Copy of PAN
- (viii) Certificate of Incorporation/Trade License i.r.o. registration of the firm
- (ix) Valid valuation license issued by the concerned Govt. Deptt. etc. as applicable.
- (x) Any other documents specified in tender document. Please note that the Envelope 1 & Letter of Bid should not contain any price content entry. In case any price (basic price) component is exposed in Envelope1 & Letter of Bid of any bidder's submitted bid, then his bid may be rejected out rightly by the Employer. Envelope2 : Online Submission: Price Bid for the job. Bidders are also requested not to upload any documents / files other than as asked in the NIT & its amendments (if any). Uploading of any documents / files by the Bidder, other than as asked in the NIT and its subsequent Amendments (if any), may lead to rejection of his Bid by the Employer.

#### 11.0 PRICE BID EVALUATION PROCEDURE

The total Bid Price for the entire job of Engagement of Valuer for valuation of store materials / inventories kept at the stores / go-downs of decommissioned & sold out thermal power plants of DVC viz. CTPS Units#1-6, BTPS-B Units#1-3 & DTPS Units#1-4 shall be evaluated as follows:

The bidder shall quote the price as per price bid (excel sheet) along with the applicable rate of GST in the price bid.

#### 12.0 LOA CUM WORK ORDER/ORDER:

Prior to the expiration of the period of bid validity, the Employer will notify the successful Bidder in writing by letter or by telefax to be confirmed in writing by letter, that its bid has been accepted. The LOA cum Work Order/Order will constitute the formation of the contract.

#### **OTHER TERMS AND CONDITIONS:**

- 1.0 DOCUMENTS TO BE IGNORED: Bidders are requested to ignore Annexure B, Annexure C and Annexure D of the NIT document.
- 2.0 The Financial Proposal should be inclusive of all out of pocket expenses including expenses for travels etc., no separate payment for out of pocket expenses will be made by DVC.
- 3.0 SIGNING THE CONTRACT AGREEMENT: Contracts shall be executed as per DVC'S format after receipt and verification of the requisite performance security (wherever applicable). The said agreement will be duly signed by the authorised representative of DVC and authorised signatory of Supplier/Contractor/ Service Provider/Consultant. Within 7 days from the date of issue of LOA/PO/Work Order, DVC will send the agreement to the Supplier/Contractor/ Service Provider/Consultant for signature, incorporating all agreements between the parties for execution. The Supplier/Contractor/ Service Provider/Consultant should acknowledge and unconditionally accept, sign, date and return the agreement within 14 days from the date of issue of LOA/PO/Work Order. If both parties simultaneously sign the contract across the table, further acknowledgement from the supplier is not required. Non- execution of Contract Agreement by the Supplier/Contractor/Service Provider within 30 days from the date of issue of LOA/PO/Work Order due to the fault of the Supplier/Contractor/Service Provider, will constitute sufficient ground for forfeiture of its EMD (wherever applicable) and shall short close the Contract and retender and in this re-tender such defaulting Bidder will not be allowed to participate.

## INSTRUCTION TO BIDDERS (ITB)

### 1.0 E-TENDERING CLAUSES

- a) The Bidders must visit the website <https://etenders.gov.in/eprocure/app> to download the notification / blank tender documents relating to Tender No.DVC/Tender/Head Quarter/OS & U/CMM/Works and Service/00036 Dated .
  - b) The detailed NIT includes Techno-Commercial Document and Price Bid document. These documents should be downloaded from the website.
  - c) The Bidders must fill all the details in the Price-bid document and Techno-Commercial Document after going through the NIT. The specific instructions of filling in the details are mentioned in the documents itself. Bidders are requested to study the instructions carefully before filling the documents.
  - d) After filling all the documents, the Bidder has to upload those documents in the website again. The documents which the Bidder has to fill after downloading are marked in red colour. As soon as he uploads those documents after filling the details, their colour is changed to black.
  - e) If the Bidder uploads the tender documents without filling them completely as per the instructions given in them, DVC reserves the right to reject the bid.
  - f) Addendum/Corrigendum/modification/extension, if any, shall be published in the website(<https://etenders.gov.in/eprocure/app>) .
  - g) DVC shall not be responsible in any way for any delay/difficulties/inaccessibility of the downloading facility from the website for any reason whatsoever.
  - h) For clarification about e-tendering procedures, downloading & Uploading and further details / elaboration, the bidders are advised to contact the following FMP Support Persons, representatives of M/s. National Informatics Centre Services Incorporated (NICSI), available in Help Desk at DVC Towers, C&M Department, 3rd Floor, Kolkata-54, West Bengal, India during the office hours.
    - (i) Sk Nawajesh Rahman , e-mail ID [rnawajesh@gmail.com](mailto:rnawajesh@gmail.com)- Contact No. 9831683690
    - (ii) MissArmistha Kangsa Banik, e-mail: [armistha.banik1989@gmail.com](mailto:armistha.banik1989@gmail.com) (Mob: 8240124812).
- 2.0 Before filling the offers, bidders are requested to go through the general conditions of Contract, DVC in order to familiarize with DVC's commercial terms & conditions, Cost Compensations for deviations and bid evaluation procedure.
- 3.0 The Bidders may visit the site(Head Quarter Plant) for any clarification/discussion on any point as felt necessary with respect to NIT before submission of bid. The costs of visiting the site shall be at the bidde's own expense.
- 4.0 On receipt of formal Work Order in duplicate, one copy shall be returned to the Work Order issuing authority within 10 days duly acknowledged with signature, seal of the firm with date as a mark of acceptance of the contract.
- 5.0 Unsigned offer uploaded by any bidder will not be considered valid.
- 6.0 If anyone is not in a position to quote for any reason, please send 'regret' letter positively otherwise you will not be consider in future for similar item.
- 7.0 Conditional discount will not be accepted for bid evaluation.
- 8.0 Quotation submitted by the tenderers through fax/telegrams/e-mail will not be considered valid.
- 9.0 All Taxes and duties must be clearly indicated in price bid.
- 10.0 Price must be quoted in both figures and words and if there is any discrepancy ,the price quoted in words shall prevail.
- 11.0 Please send your offer to the CHIEF MATERIALS MANAGER, Head Quarter, DVC,DVC Towers, V.I.P. Road, Kol-54.
- 12.0 **Settlement of disputes and Arbitration** : Shall be as per Clause no 20 of optional terms & conditions of contract of GCC.

- 13.1 During bid evaluation the Employer may, at its discretion, ask the Bidder for a clarification on its bid. The request for clarification and the response there to shall be through e-mail only, and no change in the price or substance of the bid shall be sought, offered or permitted.
- 13.2 Notwithstanding anything stated above, the Employer reserves the right to assess the capabilities and capacity of the Bidder to perform the contract at any stage during the entire bid evaluation period and prior to award of Contract, should the circumstances warrant such assessment in the overall interest of the Employer.
- 14.1 In case where the business firm happens to have been banned/suspended by 'Any establishment of DVC' / 'Ministry of Power- Govt. of India' / 'Department of Expenditure (DoE), Ministry of Finance (MoF) - as displayed on Central Public Procurement Portal (CPPP)' and the ban / suspension is still in force on the date of bid opening of techno-commercial bid or on the date of issuance of LOA/PO/Work Order/ LOA-cum-Work Order, the offer of the business firm/ authorized agent/ distributor/ dealer/ affiliates shall not be considered for all establishments of DVC.
- 14.2 In case Performance Rating obtained above is 'Unsatisfactory', in a single contract in two consecutive billing cycles, the Contractor shall not be recommended for issue of tender enquiry/ price bid opening/ placement of PO for a period as deemed fit not more than 2 years.

**Different Aspects of E- tendering:** The bidder will have to accept the Techno-commercial Terms & Conditions of the NIT except which are spelt out in deviation sheet only, as embedded with the "Techno-commercial parameter sheet" and cost of withdrawal thereof, as embedded with the "Price bid sheet" against the deviations along with on-line undertaking in support of the authenticity of the declarations regarding the facts, figures, information and documents furnished by the Bidder on-line. No conditional bid shall be accepted. In the undertaking given by the bidder on-line, there will be provision for banning for participating in future tenders in DVC for one year, if any information given by the bidder on-line is found to be false at any stage which changes the eligibility status of the bidder. The bidder may seek clarification on-line within the specified period. His identity will not be disclosed by the system. The department will clarify as far as possible the relevant queries of bidders. The clarifications given by department will be visible to all the bidders intending to participate in that tender. The clarifications may be asked from the next day of e-publication of tender. The last date for seeking clarification will be up to 4 (four) days before the last date of submission of bid and the last date of giving clarification on-line will be up to 2 (two) days before the last date of bid submission.

The bidder will submit Techno commercial Bid and Price bid online. No off-line bid shall be accepted. The bidder will download the Techno- commercial Evaluation Sheet, Price bid Sheet, Format of Letter of Bid, Affidavit and Annexure-E from the website <http://etender.dvc.gov.in>.

The bidder shall have to submit hard copy (in original) of filled-up Letter of Bid, Notarized Affidavit (on non-judicial stamp paper of minimum value of Rs. 10) and Annexure-E in original (as per format given in the NIT) before opening of techno commercial bid in a separate sealed envelope, by marking the envelope as "Techno commercial bid documents against NIT No. Dated: and also bidder's name & address" and send to the Chief Materials Manager, 3rd Floor, Head Quarter, DVC Towers, V.I.P. Road, Kol-54.

**Letter of Bid:** The format of Letter of Bid is uploaded along with this NIT. This is to be downloaded by the bidder and will have to be printed / typed on his letter head. This document will be signed by the bidder and the hard copy (in original) of the same will have to be submitted before opening of techno commercial bid, by following the above procedure. This will be the covering letter of the bidder for his submitted bid. The content of the "Letter of Bid" uploaded by the bidder must be the same as per format given in the NIT and it should not contain any other information.

**Affidavit :** The format of Affidavit is uploaded along with this NIT. This is to be downloaded by the bidder and will have to be printed / typed on non-judicial stamp paper of minimum value of Rs. 10. Hard copy of Affidavit (in original) will have to be submitted before opening of techno- commercial bid, by following the above procedure. This will be required for genuineness of the information furnished by bidder online and authenticity of the documents being produced by him/them. The content of the "Affidavit" uploaded by the bidder must be the same as per format given in the NIT and it should not contain any other information.

**Annexure-E:** The format of Annexure-E is uploaded along with this NIT. This is to be downloaded by the bidder and hard copy of the same (in original) will have to be submitted after filling all the details along with seal & signature of concerned bank, before opening of techno commercial bid, by following the above procedure. This will be the details of banker for making payment through RTGS/NEFT. The content of "Annexure-E" uploaded by the bidder must be the same as per format given in the NIT and it should not contain any other information.

**Techno- commercial Parameter Sheet:** The Techno- commercial Parameter Sheet containing the technical specification along with commercial terms as per the NIT will be downloaded by the bidder and they will furnish all the required information on this Excel file. Thereafter, the bidder will upload the same Excel file during bid submission in Part-I. The Technical Parameter Sheet which is incomplete and not submitted as per instruction given above will be rejected.

**Price bid :** The Price bid containing the different parameters will be downloaded by the bidder as per this NIT and they will quote the rates, taxes & duties etc. for his offered items on this Excel file as per instruction of NIT.

Thereafter, the bidder will upload the same Excel file during bid submission in Part-II. The Price Bid which is incomplete and / or not submitted as per instruction given above will be rejected out rightly. The Price bid part will be opened for techno-commercially accepted bidders only and price bid opening date will be informed to the techno-commercially accepted bidders through their E-mail id.

Modification of the submitted bid shall be allowed on-line only before the deadline of submission of tender and the bidder may modify and resubmit the bid on-line as many times as he may wish.

The bidder may withdraw his bid on-line at any time before the last date and time of submission of bid. However, if the bidder withdraws the bid after the deadline of bid submission penal actions may be taken against the bidder. In the e-Procurement system, the on-line withdrawal of bid is possible only before the deadline of bid submission. For withdrawal of bid after deadline of bid submission, an off-line request is to be sent by the bidder to Tender Inviting Authority. The actions which shall be taken in case of withdrawal of bids at different stages of tender are as indicated below:

- i. If the withdrawal is on-line within the deadline of bid submission, no penalty will be imposed to the bidder.
- ii. If the request of withdrawal is received after deadline of bid submission and before opening of Techno-commercial bid, the bidder will be disqualified and penal actions may be taken against the bidder and the techno-commercial bids of remaining bidders will be opened.
- iii. If the request of withdrawal is received after opening of Techno Commercial bid and before opening of price bid, the bidder will be disqualified and one year debarment penal actions may be taken against the bidder and the Price-bid of remaining bidders will be opened.
- iv. If the L1 bidder withdraws his bid after opening of price bid and before issuance of Purchase Order, then one or more year debarment penal actions may be taken against the bidder and re-tender shall be done for the items in which the bidder was L1. In this re-tender such defaulting Bidder will not be allowed to participate.
- v. If the L-1 bidder withdraws his bid after issuance of Purchase Order, then one year debarment or other penal action may be taken against the bidder and re-tender shall be done for the items awarded to him. In this re-tender such defaulting Bidder will not be allowed to participate.

The e-Procurement System will evaluate the Techno Commercial bids automatically with least human intervention. For this purpose all the required parameters will be obtained from the bidders in an objective and structured manner. **Bidders will not be required to upload scanned copy of any document or to submit hard copy of any document for the techno-commercial evaluation process except Letter of Bid, Original copy of Notarized power of Attorney, Affidavit, Annexure-E, Excel sheet for Techno-commercial parameter sheet and price bid sheet which will be opened later on as detailed above.** The information furnished by the bidders on-line along with on-line undertaking with Digital Signature Certificate in support of the authenticity of the facts, figures, information and documents furnished by them online will be accepted for the Techno - commercial evaluation of the bids. **Bidders are required to agree all the parameters under techno-commercial parameter sheet else their techno-commercial bid will be showing as "non-complied" which will be generated through the system automatically and their price bid cannot be considered for opening.**

#### **Verification of Documents:-**

A. In case of techno commercial compliance bid based on the information submitted by the bidder is three or less than three, verification of documents of all the bidders will be done before opening the price bid of techno-commercially acceptable offer. If, it is not so then, verification of documents of L1 bidder only will be done after opening of price bid.

B. Bidders(s) will have to produce the documents (original/self authenticated and attested by Public Notary), as specified in the NIT, in support of the information furnished by him/them on-line, for verification by Tender Committee on any working day within 10 days as when asked by DVC. Bidders(s) will also submit an affidavit (original) on a non-judicial stamp paper of Rs.10 regarding genuineness of the information furnished by him/them online and authenticity of the documents being produced by him/them. Format of Affidavit is enclosed.

C. In case, after opening of price bid, L1 bidder fails to produce the documents within the specified period or if any of the information furnished by bidder(s) on-line is found to be false by the Tender Committee during verification of documents, which changes the eligibility status of the bidder, then revise price bid at the discretion of TAA will be resorted to within the remaining bidders for the contract in which the bidder was L1 with caution letter to refrain in future and in event of 2nd instances banning for one year from participating in future tenders considering time essence to finalize the tender.

All the bidders will get price bid opening information on their personalized dash-board and also by system generated e-mail. The opening date of price bid of techno-commercially accepted bidder will be informed through their E-mail to the respective bidder. The Bidders may view the price bid opening online remotely.

After opening of Price-bid, the rates quoted by all the participating bidders will be visible to all the participating bidders on-line. It will be the bidder's responsibility to check the status of their Bid online at least once daily, after the opening of Techno-commercial bid till opening of the Price-bid.

The Purchase Order will be issued and sent to the successful bidder(s) through registered/speed post.

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C R BASUNIA  
DEPUTY CHIEF ENGINEER-C&M  
For & on behalf of Damodar Valley Corporation

#### **ENCLOSURE :**

- 1 Scope of Work and T&C of Valuer



- 2 List of Inventories / store materials lying at BTPS-B Store
- 3 List of Inventories / store materials lying at CTPS U#1-6 Store
- 4 List of Inventories / store materials lying at DTPS U#1-4 Store/Godown
- 5 GCC
- 6 Techno-commercial sheet
- 7 BOQ

**BUSINESS RULES FOR ON LINE REVERSE AUCTION / BIDDING**

**1. Definition of Key Terms - Reverse Auction / Bidding:**

**Reverse e-Auction:** Reverse e-Auction is used to procure items/services, where the requirement for one/more Markets of an item is stated and the participants are required to bid down the price to be selected to supply the requirement.

**On-line Reverse e-Auctions:** On-line Reverse e-Auctions refer to those Reverse e-Auctions conducted through the Internet with simultaneous bidding by the bidders (from one or more locations). In other words, the venue for the auction is on an Internet website/ platform. website URL (<https://etenders.gov.in/eprocare/app>) would constitute the venue for the purpose of the on-line auction.

**Award at the Reverse e-Auction:** The bidder quoting the lowest price is normally allotted the item unless otherwise specified by the Client. Price obtained at any stage in the event is valid and legally binding on the bidder.

**Client:** Client is DVC who has conducted such Reverse e-Auction. In case of Reverse e-Auction, the purpose would be to meet their requirement for item/s from among the sellers desiring to sell the items to the Client.

**Bidder / Tenderer:** Bidder is the individual/business entity participating in the Reverse e-Auction, intending to supply the item/s to the Client. To become a Bidder in the auction, a business entity has to secure client approval for participation and also provide written assent to the General Rules and Regulations.

**Elapse Time in Minutes:** It is the minute(s) before the auction end time and acts as a trigger for auto extension of auction. If a bid is received successfully within this minutes, the auction will be extended.

**Start Time:** Start time refers to the time of commencement of the conduct of the On-line auction. It signals the commencement of the Price Discovery process through competitive bidding.

**Duration of the Reverse e-Auction:** It refers to the length of time the price discovery process is allowed to continue by accepting bids from competing bidders. The duration of the auction would normally be for a pre-specified period of time. However, the bidding rules may state the conditions when the pre-specified duration may be extended/ curtailed.

**Auto Extension Times:** In the event of bids in the last few minutes of the Elapse time, the Bid Timings are automatically extended for a specified period from each such bid. Such Auto Extension shall continue until no bids are received in elapsed time. The Inactivity Time for Auto Extension purpose is normally 5 minutes. DVC however, retain the right to change the same. The Inactivity Time applicable for the particular On-line Bid shall be communicated to the bidder if it will be set to a value less than 5 minutes.

**End of the Reverse e-Auction:** End of the Auction refers to the termination of the bidding event signalling an end to the price discovery process.

**Auction Report:** e-procurement portal would provide an Auction Report to the Client containing a summary of the auction proceedings (to replace by bidding event) and outcome.

**ID and Pass Word:** Bidders shall log into the e-procurement portal giving user id / password chosen during enrolment to participate in the Reverse e-Auction.

**Start -Bid Price:** "This is the price at which the bidding will start after sealed bids are obtained from the eligible vendors. This is the maximum price which the system will accept. Prices above the start bid price will be rejected by the system. The bidders will have to bid equal to or below the start bid price."

**Decrement value:** Minimum decrement is the minimum amount a supplier has to reduce in order to beat a higher bid. For example, if a bidder bids Rs. 10,00,000/- for a Market, others, in order to beat this bid, have to quote a lower price with a minimum decrement say of Rs. 20,000/- i.e. in order to be eligible they have to quote Rs. 9,80,000/- (or lower) for the same Market. This minimum decrement shall be pre-decided by DVC and will be in-built in the auction engine.

**Max Seal Percentage:** It defines maximum value a bidder can quote in multiples of incremental/ decrement value.

**In case of Reverse Auction,** in order to displace a standing lowest bid and to become "L1", a bidder can offer a minimum bid decrement or in multiples of decrement value up to above Max Seal %.

For ex: Current price: - Rs. 49,000 Decrement value: - Rs. 1000 System Defined Maximum Seal %: - 50, in this case a bidder can quote minimum decrement amount as Rs. 49,000-1000= Rs. 48,000 and maximum decrement amount is 49000-24500-1000=23500=24000\*.

**2. Schedule for On Line Reverse e-Auction:**

The On Line Reverse e-Auction is tentatively scheduled on the date of opening of the Price Bid, The tentative

timings is as below:

**Start Time: 03:00 pm**

**End Time: 04:00 pm**

### **3. Bidding Extension Time:**

- a. If a valid bid is placed within 05 minutes of End Time of the Reverse e-Auction, then Reverse e-Auction duration shall get automatically extended for another 05 minutes from the existing end time.
- b. It may be noted that the auto-extension will take place only if a valid bid comes in those elapse time (say last 05 minutes).
- c. If a bid does not get accepted as the lowest bid, the auto-extension will not take place even if that bid might have come in the last 05 minutes.
- d. The above process will continue till no bid is received in last 05 minutes which shall mark the completion of Reverse e-Auction.
- e. However, bidders are advised not to wait till the last moment to enter their bid to avoid complications related to internet connectivity, their network problems, system crash down, power failure etc.

### **4. Post Bidding Procedure:**

DVC will proceed with the Closing Price received in the On Line Reverse e-Auction for further processing and for award considerations.

### **5. Procedure of Reverse e-Auction:**

- a) All bidders shall submit their Initial Price Offer (financial bid) along with submission of Technical bid as per schedule mentioned in Data Sheet online only.
- b) The Initial Price Offers shall be evaluated to arrive at the lowest Initial Price Offer.
- c) DVC reserves the right to fix the "Opening Price" i.e. the base price/ start price for Reverse e-Auction.
- d) The "Opening Price" i.e. the start price for Reverse e-Auction will be as decided by DVC in Indian Rupees(INR) after evaluation of the Initial Price Offers.
- e) Final price offer (L1 basis) from the techno-commercially qualified bidders (please see point no. 38 below) will be obtained through On Line Reverse e-Auction procedure on the e-platform of Government e-procurement system of NIC (GePNIC) under Central Public Procurement Portal (CPPP).
- f) DVC shall upload the "Opening Price" i.e. the base price/ start price for On Line Reverse e-Auction and can be viewed by all the bidders at the start of the Reverse e-Auction.
- g) During the On Line Reverse e-Auction the Qualified Bidders who are eligible for participating in the Reverse e-Auction shall be permitted to place their Final Price Offers provided that the Decrement value shall be at least the minimum decrement amount of 0.5% of "Opening Price" i.e. the base price/ start price.
- h) Bidders, by offering a price equal to or lower than the "Next Valid Bid", can become "L1Bidder" and this continues as an iterative process.
- i) After completion of the online Reverse e-Auction, the "Closing Price (CP)" shall be available for further processing.
- j) Only those Bidders whose offers are found to be technically and commercially Responsive, shall be eligible (please see point no. 38 below) to participate in Reverse e-Auction process.
- k) Online Reverse e-Auction shall be conducted by DVC on a pre-specified date and time, while the bidders shall be quoting from their own offices/place of their choice. Internet connectivity shall have to be ensured by bidders themselves.
- l) All Bidders are advised to participate in the RA from their own office / own arrangement. In such an event the bidder has to make arrangement for ensuring connectivity throughout RA. For this option bidder shall be solely and exclusively responsible for ensuring continuance of connectivity. DVC shall, in no way, be responsible for the consequences arising out of disruption of connectivity. In case the bidder desires, efforts will be made to provide assistance from FMP Support Persons of M/s. National Informatics Centre Services Incorporated(NICSI) deputed at DVC, HQ, Kolkata during the reverse e-auction phase by deploying skilled persons from service provider / authorized representative at the participating vendor locations.

**Note: If no bid is received in the Bidding system/website within the specified time duration of the online Reverse e-Auction, then DVC may take decision for repeat Reverse Auction / Bidding on some other date and time or otherwise, at its sole discretion.**

### **6. Terms and Conditions for Reverse e-Auction:**

Against this Tender enquiry for the subject package with detailed scope of Services as per bidding document, DVC shall resort to "ON LINE REVERSE e-AUCTION PROCEDURE". The philosophy followed for Reverse

e-Auction shall be English Reverse (No ties).

1) Bidders are advised to get fully trained and clear all their doubts such as refreshing of Screen, tender value being Bid, Bidding rules etc.

2) After completion of the Reverse e-Auction event, based on the final price quoted by the bidders in INR, successful bidder shall submit Price Schedule-Excel Sheet uploaded by DVC within 4 hours of conclusion of the Reverse e-Auction.

3) Bidders shall be able to view the following on their screen along with the necessary fields during Online Reverse e-Auction (live auction):

- (a) Auction Start Price/Opening Price.
- (b) Decrement Price
- (c) Auction submitted date & time
- (d) Auction extended up to
- (e) Current price
- (f) My auction price
- (g) Maximum Seal

4) Once the Live auction is over, System will generate BoQ comparative chart showing the Names and Rates of Bidders quoted in the tender as well as (L1) Rates quoted by them in the Auction. Over all bid ranking of each bidder will be generated by system based on either Auction price or financial bid price. The chronologically last bid submitted by the bidder till the end of the auction shall be considered as the valid price bid of that bidder.

5) DVC reserves the right to cancel/reschedule/extend the Reverse e-Auction process/tender at any time, before ordering, without assigning any reason.

6) DVC shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause. In such cases, the decision of DVC shall be binding on the bidders.

7) Other terms and conditions shall be as per bidder's Techno-Commercial Proposals and as per DVC's Bidding documents and other correspondences, if any, till date.

8) Bidders are required to submit their acceptance to the stipulated terms and conditions before participating in the Reverse e-Auction.

9) For the Reverse e-Auction, technically and commercially acceptable bidders only shall be eligible to participate.

10) Bidders shall ensure online submission of their 'Bid Price' within the Bidding Period.

11) Business rules for Reverse e-Auction like event date, time, Bid decrement, extension etc. shall be as per the business rules, enumerated above, for compliance.

12) Bidders have to accept 'Terms & Condition' and the 'Business Rules of Reverse e-Auction' before start of Reverse e-Auction. Without this, the bidder will not be eligible to submit bid in the Reverse e-Auction.

13) In line with the provisions of bidding document, DVC will provide the Price Schedule format in MS EXCEL sheet. (BOQ format)

14) On Line Reverse e-Auction will be conducted on scheduled date & time, which shall be intimated to the eligible bidders in advance.

15) After conclusion of the Reverse e-Auction event, the lowest Bidder has to e-mail from its registered e-mail Id, "Final percentage (%) decrement as quoted" during the online Reverse e-Auction duly signed by the authorized person, in the prescribed Price Schedule- Excel Sheet format, within four (4) hours of Bidding End Time without fail.

16) Bidders should acquaint themselves of the 'Business Rules of Reverse e-Auction' stipulated at above.

17) If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant DVC guidelines, shall be initiated by DVC.

18) The Bidder shall not divulge either his Bids or any other exclusive details of DVC to any other Bidder.

19) Period of validity of Prices received through Reverse e-Auction shall be same as that of the period of validity of bids offered.

20) Bidders may note that, although extension time is 'X' minutes, there is a time lag between the actual placing the bid on the local computer of the bidder and the refreshing of the data on to the server for the visibility to the Owner. Considering the processing time for data exchange and the possible network congestion, bidders must avoid the last minute hosting of the Price Bid.

21) Participating bidder will agree to non-disclosure of trade information regarding the purchase, identity of DVC, bid process, bid technology, bid documentation and bid details.

- 22) It is brought to the attention of the bidders that the bid event will lead to the final price only.
- 23) Technical and other non-commercial queries (not impacting price) can only be routed to the DVC contact personnel indicated in the bidding documents.
- 24) Order finalization and post order activities would be transacted directly between successful bidder and DVC.
- 25) In case of any problem faced by the bidder during Reverse e-Auction and for all Bidding process related queries, bidders are advised to contact the persons indicated in the bid document.
- 26) Bidders are advised to visit the Bidding page and enter the 'Live Bidding' cockpit successfully well in advance to identify/rectify the problems to avoid last minute hitches.
- 27) DVC will not be responsible for any PC configuration/Java related issues, software/hardware related issues, telephone line glitches and breakdown/slow speed in internet connection of PC at Bidder's end.
- 28) Bidders may note that it may not be possible to extend any help, during Reverse e-Auction, over phone or in person in relation to rectification of PC/Internet/Java related issues and Bidder may lose the chance of participation in the Bidding.
- 29) For access to the Bidding site, the following URL is to be used: <https://etenders.gov.in/eprocure/app>. For user guidance please follow the manual which is there in the website.
- 30) No queries shall be entertained while Reverse e-Auction is in progress.
- 31) Final rate of individual items of the L1 bidder of Reverse e-Auction shall be calculated on the basis of same percentage (%) of reduction/ decrement for each item as that of received on item-wise price during the Reverse e-Auction from L1 bidder (L1 basis) over base price/opening price of Reverse e-Auction.
- 32) In the event of a L-1 bidder refusing to give breakup of price and in case order cannot be placed without price breakup the bidder shall be suspended for a period up to one year as decided by DVC from the date of issue of suspension order. The suspension will apply prospectively and during suspension period, enquiry shall not be issued to the firm and bid submitted in open tender shall be rejected.
- 33) In the event of a L-1 bidder backing out prior to placement of order, the bidder shall be suspended for a period maximum up to one year as decided by DVC from the date of issue of suspension order and re-tender shall be done. In this re- tender such defaulting Bidder will not be allowed to participate. EMD (wherever applicable) will be forfeited.
- 34) **Note: All the Techno-commercially accepted tenderers after eliminating the H-1 tenderer will be allowed to participate in on-line Reverse e- Auction over internet for bidding. However, if the techno commercially complied bidders are less than five then all the tenderers will be allowed to participate in online Reverse e-Auction over internet for bidding.**

## **7. User Help:**

- 1) Log on to <https://etenders.gov.in/eprocure/app>.
  - 2) Enter your Login ID & Password. Click on the link "Login".
  - 3) You will reach your account Home Page, click on the tab "Live auctions" on and then click to view the auction information against respective the tender ID no. & Tile
- #Check points for starting real time Bidding
  - #Check the details of Reverse e-Auction participating for,
  - #Had taken the vendor training
  - #Correct Item name that is set for Reverse e-Auction

Note: In case of any difficulties facing during reverse-e-auction, the bidders are advised to contact FMP Support Persons of M/s. National Informatics Centre Services Incorporated(NICSI), (i) Mr. Sk Nawajesh Rahman, e-mail ID [rnawajesh@gmail.com](mailto:rnawajesh@gmail.com)- Contact No. 9831683690 & ii) Miss Armistha Kangsa Banik, e-mail: [armistha.banik1989@gmail.com](mailto:armistha.banik1989@gmail.com) (Mob: 8240124812)

DVC,HEAD QUARTER

NIT NO.: DVC/Tender/Head Quarter/OS &amp; U/CMM/Works and Service/00036

TENDER DESCRIPTION Engagement of Valuer for valuation of store materials / inventories kept at the stores / go-downs of decommissioned & sold out thermal power plants of DVC viz. CTPS Units#1-6, BTPS-B Units#1-3 & DTPS Units#1-4.

## TECHNO-COMMERCIAL DOCUMENT (SHEET-2)

BIDDER'S NAME &amp; ADDRESS:

BIDDER'S OFFER NO. &amp; DATE:

Sl. No.	Clauses of NIT	Bidder's Compliance
1	The quoted prices should be "FIRM"	YES/NO
2	PAYMENT TERMS	
		(State your own payment terms here, if not complied with those in NIT)
3	SECURITY DEPOSIT CUM BANK GUARANTEE (SDBG)	YES/NO/NA
4	LD CLAUSE	YES/NO
5	GUARANTEE/WARRANTY	YES/NO/NA
6	INSPECTION CLAUSE	YES/NO/NA
7	SUBMISSION OF REQUIRED DOCUMENTS	YES/NO
8	COMPLIANCE OF ALL OTHER TERMS OF NIT?	YES/NO
9	Whether the Bidder has filled the Techno-Commercial Deviation Schedule i.e., ANNEXURE-C?	YES/NO/NIL
10	If Deviation is there, has the Bidder filled in the Cost of Withdrawal of Deviations in ANNEXURE-D	YES/NO/NOT APPLICABLE

**FORMAT FOR PRICE BID :****ANNEXURE- B**

NAME OF THE PLANT : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

ENQUIRY / NIT NO. : DVC/Tender/Head Quarter/OS &amp; U/CMMWorks and Service/00036

DATE : \_\_\_\_\_

**TASK DETAILS**

Sl. No.	Task Description	SAC Code	Frequency/ Quantity	Unit of Measurement	Unit Rate (RS.)	TOTAL AMOUNT (RS.)
1	Engagement of Valuer for valuation of store materials / inventories kept at the stores / go-downs of decommissioned & sold out thermal power plants of DVC viz. CTPS Units#1-6, BTPS-B Units#1-3 & DTPS Units#1-4.		1.0000	LOT		
<b>TOTAL PRICE</b>						
<b>TOTAL PRICE (IN WORDS) :</b>						
<b>GST, IF APPLICABLE (IN % ONLY)</b>						
<b>ANY OTHER TAXES &amp; DUTIES, IF APPLICABLE (IN % ONLY)</b>						

( Signature ) \_\_\_\_\_  
 ( Name ) \_\_\_\_\_  
 ( Designation ) \_\_\_\_\_  
 ( Common Seal ) \_\_\_\_\_

**NOTE :**

1. No separate sheet on account of discount/rebate is permitted. The tender is liable to be rejected in case any extra sheet is enclosed, stapled or pinned to this price bid sheet.
2. Bidder Should provide HSN Code & SAC Code against Material/Jobs in their Offer.

TECHNO-COMMERCIAL DEVIATION SCHEDULE

Bidder should agree to all the techno-commercial terms and conditions of the bid documents. However, deviation, if any, should be stated as per the following schedule and to be submitted along with the techno-commercial bid failing which it will be presumed that all terms and conditions are acceptable to them. Deviations taken elsewhere and not brought out in the following deviation schedule, the same will not be accepted. The owner reserves the right to reject the offer on account of such deviations if the bidder, on advice of owner, does not withdraw the deviations.

NAME OF THE PROJECT	DVC,HEAD QUARTER
YOUR NIT NO.	DVC/Tender/Head Quarter/OS & U/CMM/Works and Service/00036
Bidder's NAME & ADDRESS	

TO

\_\_\_\_\_  
( Purchaser's Name & Address )

Dear Sir,

Following are the deviations proposed by us relating to techno-commercial terms and conditions. We confirm that we shall withdraw the deviations proposed by us at the cost of withdrawal indicated in the price bid failing which our bid may be rejected and Bid Security forfeited.

SL. NO.	CLAUSE NO.	DEVIATION

Date \_\_\_\_\_ ( signature ) \_\_\_\_\_

Place : \_\_\_\_\_ ( Name ) \_\_\_\_\_  
( Designation ) \_\_\_\_\_

Common Seal \_\_\_\_\_

NOTE : If there are no deviation, this deviation schedule shall be submitted along with the techno-commercial bid duly signed and stamped after stating " NIL DEVIATIONS".



**Cost of withdrawal of deviations**

NAME OF THE PROJECT	DVC,HEAD QUARTER
YOUR NIT NO.	DVC/Tender/Head Quarter/OS & U/CMM/Works and Service/00036
BIDDER'S NAME & ADDRESS	

TO

\_\_\_\_\_  
( Purchaser's Name & Address )

Dear Sir,

Following are the deviations as proposed by us relating to techno-commercial terms and conditions. We are also furnishing below the cost of withdrawal for the deviations proposed by us. We confirm that we shall withdraw the deviations proposed by us at the cost of withdrawal indicated in this attachment failing which our bid may be rejected and Bid Security forfeited.

SI No	CLAUSE NO.	DEVIATION	COST OF WITHDRAWAL IN (RS.)

Date \_\_\_\_\_ ( signature ) \_\_\_\_\_

Place : \_\_\_\_\_ ( Name ) \_\_\_\_\_ Designation

Common Seal \_\_\_\_\_

NOTE : Bidders may note that bids containing deviations without the cost of withdrawal price shall be considered as unresponsive offer and will be out rightly rejected. This schedule indicating the cost of withdrawal price for such deviations should be submitted along with the price bid only and will be taken into consideration for the purpose of bid evaluations.

**ANNEXURE- E**

**DETAILS OF BANKER FOR MAKING PAYMENT THROUGH RTGS/NEFT  
Requirement for RTGS / CBS /NEFT**

- 1. Name of the Company/ Beneficiary:
- 2. Address:
- 3. Phone/ FAX Number :
- 4. Bank Particulars :
  - a) Bank Name:
  - b) Branch Name:
  - c) Branch Address:
  - d) Branch Telephone No.& FAX No:
  - e) Branch Code:
  - f) 9 Digit MICR No. of Branch (Enclose a cancelled Cheque):
  - g) 11 Digit IFSC Code of Bank Branch:
  - h) Bank Account No.:
  - i) Bank Account Type: Current / CC etc.:

We hereby declare that the particulars given are correct and complete. If the transaction is delayed or credit is not affected at all for reasons of incomplete or incorrect information, we would not hold DVC responsible.

Date:  
Place:

(Authorised Signatory)  
(Printed Name)  
(Designation) -----  
(Name) -----  
Address-----

(Company Seal)

**Bank Certification:**

It is certified that above mentioned beneficiary holds a Bank Account No.----- with our branch and the Bank particulars mentioned above are correct.

Date:  
Place:

(Authorised Signatory)  
(Name)  
(Designation)  
(Authorisation No.)

(Bank Seal)

**Letter of Bid**

To  
The Superintending Engineer (C&M)  
DVC, Head Quarter  
DVC Towers, V.I.P. Road, Kol-54.

Sub : ' Engagement of Valuer for valuation of store materials / inventories kept at the stores / go-downs of decommissioned & sold out thermal power plants of DVC viz. CTPS Units#1-6, BTPS-B Units#1-3 & DTSP Units#1-4. '

Ref: 1. NIT No: '-----'

Dear Sir(s),

We offer to supply the materials/ execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the application fee/cost of Tender document and EMD being submitted by us has been furnished on-line.

I/We are a Micro/ Small Enterprise covered under the provision of Micro Small and Medium Enterprises Act' 2006 and registered with the authority of the State Government.

OR

I/We are not covered under the provision of Micro Small and Medium Enterprise Act, 2006

This Bid and our written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any bid you receive.

We hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

Yours faithfully,

(Signature of Bidder OR  
Authorized person of bidder OR

DSC Holder bidding online with authorization from bidder)

1. Name of Authorized Signatory
2. Type of Authorization
3. Name of the Bidder
4. Address
5. e-mail Address
6. Mobile Number
7. FAX Number
8. Telephone Number
9. Place
10. Date

**ANNEXURE- W**

**PROFORMA FOR AFFIDAVIT TO BE SUBMITTED BY THE BIDDER**

(for genuineness of the information furnished on-line and authenticity of the documents produced before Tender Committee for verification in support of his eligibility)

**Non Judicial Stamp Paper (minimum value of Rs.10)**

**A F F I D A V I T**

I/We, \_\_\_\_\_, authorized representative of \_\_\_\_\_ M/s.

solemnly declare that:

1. I/We am/are submitting tender for supply/works/services of \_\_\_\_\_

against NIT No. \_\_\_\_\_ dated \_\_\_\_\_, vide Bid ID \_\_\_\_\_.

2. All information furnished by me/us on-line in respect of fulfilment of eligibility criteria and qualification information of this Tender is complete, correct and true.

3. I/We and or Our affiliates is / are not banned/suspended by 'Any establishment of DVC' / 'Ministry of Power- Govt. of India' / 'Department of Expenditure (DoE), Ministry of Finance (MoF) - as displayed on Central Public Procurement Portal (CPPP);

OR

I/We and or Our affiliates have been banned / suspended by Any establishment of DVC' / 'Ministry of Power- Govt. of India' / 'Department of Expenditure (DoE), Ministry of Finance (MoF) - as displayed on Central Public Procurement Portal (CPPP)' for a period of \_\_\_\_\_ year/s, effective from \_\_\_\_\_ to \_\_\_\_\_.

4. All scanned copy of documents, wherever applicable, uploaded by me / us in support of the information furnished online by me / us towards eligibility are valid and authentic.

5. I/We are a Micro/ Small Enterprise covered under the provision of Micro Small and Medium Enterprises Act'2006 and registered with the authority of the State Government.

OR

I/We are not covered under the provision of Micro Small and Medium Enterprise Act, 2006.

6. If any information furnished by me / us online and scanned copy of documents uploaded in support of the information by me / us towards eligibility is found to be false / incorrect at any time, DVC may cancel my Tender and penal action as deemed fit may be taken against me / us, including termination of the contract, forfeiture of Earnest Money and banning / delisting of our firm and all partners of the firm for a minimum period of 01 (one) year.

**Signature of the Tenderer**

**ANNEXURE-J**

(To be uploaded by the Digital Signature Certificate Holder)  
ON NON JUDICIAL STAMP PAPER  
TO WHOM IT MAY CONCERN

This is to certify that <Name of DSC Holder>of M/s <Name of participating Firm / Company> has the authority to sign the bids using his digital signature and any document (s) in hardcopy pertaining to DVC Tender No. \_\_\_\_\_ dated \_\_\_\_\_ using his official usual signature and the bid shall be binding upon us during the full period of its validity.

Signature of <Name of DSC Holder> is duly attested hereunder.

Thanking you

Yours faithfully

\_\_\_\_\_  
<Signature of the Attesting Authority of the Company>

Signature of <Name of DSC Holder> of M/s <Name of participating Firm / Company>

Attested by <Name of Attesting Authority>

\_\_\_\_\_  
Stamp

Notarized by  
\_\_\_\_\_  
\_\_\_\_\_  
Stamp

# CERTIFICATE

## (Bidder's Letterhead)

1. We certify that we have read the orders of Department of Industrial Policy and Promotion, MoC&I, GOI vide No. P-45021/2/2017-B.E.-II dated 15.06.2017 [Public Procurement (Preference to Make in India) Order'2017] and its subsequent revisions/amendments issued by MoF, GOI and by MoP, GOI time to time.

We further certify that we follow all requirements in this regard (wherever applicable) and are eligible to be considered.

2. We certify that we have read the orders of Department of Expenditure, Public Procurement Division, MoF, GOI vide F.No.6/18/2019-PPD dated 23/07/2020 (Public Procurement No.1 & Public Procurement No.2) and dated 24/07/2020 (Public Procurement No.3) and its subsequent revisions/amendments issued by MoF, GOI time to time, regarding requirement of registration with the Committee of DPIIT, MoC&I, GOI for "procurement from a bidder (including its Collaborator/Associate/ 'DJU Partner' / 'JV partner' / 'Consortium Member' /Assignee, wherever applicable)", "sub-contracting works to any contractors" and "procurement of goods by the bidder directly/indirectly from the vendors" of a country which shares a land border with India (except for the Countries to which the Government of India has extended lines of credit or, in which the Government of India is engaged in development projects).

We further certify that we fulfill all requirements in this regard (wherever applicable) and are eligible to be considered.

3. We certify that we have read the MoP, GOI's orders vide no. 25-11/6/2018-PG dated 02.07.2020 & vide no. 11/05/2018-Coord dated 23.07.2020 and its subsequent revisions/amendments issued by MoP, GOI time to time with regards to "testing of imported items to protect the security, integrity and reliability of the strategically important and critical Power Supply System & Network in the country, considering vulnerabilities in the Power Supply System & Network mainly arise out of the possibilities of cyber-attacks through malware / Trojans etc. embedded in imported equipment".

We further certify that we will follow all requirements in this regard (wherever applicable) and are eligible to be considered.

Date:

Place:

(Authorised Signatory)

(Printed Name)

(Designation) \_\_\_\_\_

(Name) \_\_\_\_\_

Address \_\_\_\_\_

(Company Seal)